

**RUFFORTH WITH KNAPTON PARISH COUNCIL  
MEETING TO BE HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY  
5 JULY 2021**

**AGENDA**

- 051 Public Comments:** an opportunity for members of the public to comment on the agenda or to bring matters to the attention of the Council.
- 052 Apologies and reason for absence:** to accept apologies and reason for absence
- 053 Declarations of Disclosable Pecuniary Interest (not previously declared):** to be declared on any items of interest below
- 054 Minutes of the Annual Meeting of the Parish Council held on 4 May 2021:** to be agreed and signed as a true record.
- 055 Ward Councillors Comments and Reports:** an opportunity for Ward Councillors to raise any matters concerning the Parish.
- York Community Woodland
- 056 Clerks Report:** update to the council on outstanding issues arising from previous minutes
- PROW The Avenue to Bradley Lane
  - White Painted Gate at entrance to Rufforth
- 057 Internal Audit Report:** Clerk to update on audit
- 058 Planning Matters:**
- 21/01204/FUL 5 New House Covert Knapton for single storey extension to front, partial garage conversion to living accommodation, alterations to ground floor doors/windows to rear, 1 rooflight to front and 1 rooflight to rear
  - 21/01307/FUL Ash Farm Yard Bradley Lane Rufforth for Change of use from agricultural building to storage and distribution (use class B8) in connection with the storage of scaffolding – retrospective, resubmission
- Enforcement issues:
- Fairview, Rufforth - non compliance with conditions of approval, the hedge has not been replaced.
  - Stables Bland Lane Knapton
- Update on Local Plan
- 059 Finance:** Monthly report
- a) To ratify following payments:
- |  |          |
|--|----------|
| CM Marketing Solutions (May)               | £ 60.00  |
| Clerk: May salary + burial fees            | £ 732.37 |
| Footpath sign “no cycles” to Cllr J Wright | £ 42.00  |
| J Mackman for Internal Audit               | £ 80.00  |
| AJT Garden Services for grass cutting etc. | £ 930.00 |
| Clerk salary + burial fees (June)          | £ 696.37 |

Clerk's expenses April – June ¼ £ 121.90  
b) Invoice for approval: PAYE ¼ £108.60 less £90.50 overpayment £ 18.10

c) Payments Received:

Invoice 240 NBG Reservation x2 plots	£1800.00
Invoice 241 BG memorial fee	£ 150.00
Invoice 242 NBG Burial + Plot	£1600.00
Invoice 243 BG 2 <sup>nd</sup> inscription on memorial	£ 50.00

d) Funds Available:

**060 Burial Grounds:**

- a) Report on Burials:
- b) Maintenance in Burial Grounds:
- c) To ratify decision taken to renew French Drain & track surface on Southfield Lane
- d) Additional Land Purchase

**061 Website:** To agree any additional content

**062 AJ1 Project Road Safety Fund:** Cllr Murray to update

**063 Rufforth:**

- Allotments: Update from Cllr Rollings
- Benches for Rufforth to Knapton PROW – update on bench design and costs
- Pond: tree down, fence broken.

**064 Knapton Recreational Field:** Update Cllr Flynn

**065 Representatives' Reports:** To receive reports on meetings councillors have attended:

- a) Rural West York Team and residents Forum Meetings
- b) York Branch Yorkshire Local Councils Association
- c) Yorwaste Liaison Group
- d) Rufforth Playing Fields Association

**066 Minor Matters and Items for the Next Agenda:** opportunity for councillors to ask for items to be placed on the next agenda

**067 Date of next meeting:** Monday 5 July 2021 in Rufforth Village Hall starting at 7.30 p.m.

**\*For fifteen minutes before the meeting starts members of the public who have registered their wish to speak regarding an item on the agenda can do so. Each resident will be allowed a maximum of three minutes. Anyone who wishes to register or requires further information is requested to contact the Clerk as below. The deadline for registering is 6.00pm on Wednesday 30 June 2021.**

Mrs Stephanie Warden, Parish Clerk: Tel: 738751  
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